

VSH Governing Body Meeting Minutes

July 18, 2007, 1:30 pm

Medical Director's office

Type of meeting:	Oversight
Facilitator:	Michael Hartman, MH Deputy Commissioner
Note taker:	Denise McCarty
Governing Body Members:	Dr. William McMains; Terry Rowe; Dawn Philibert (designee for Beth Tanzman, Deputy Commissioner of Mental Health); Steve Gold (Designee for Secretary Cindy LaWare); Patrick Flood (for part of meeting)
Attendees:	Wendy Beinmer, Scott Perry Public: Anne Donahue, Michael Sabourin

AGENDA TOPICS: APPROVAL OF MINUTES FROM 3/21/07, UPDATE FROM MICHAEL HARTMAN; EXECUTIVE DIRECTOR'S REPORT, QUALITY ASSURANCE REPORT; OTHER BUSINESS, PUBLIC COMMENT.

Discussed: The June 2007 meeting minutes were reviewed. There was one correction made by Denise McCarty under the direction of Jessica Oski from the Attorney General's office that under the Medical Director's Report, it reflect that "Dr. Simpatico discussed a Pharmacy Report" rather than he handed a pharmacy report out. DP motioned to accept the minutes with this revision; WM seconded the motion; All in favor; Minutes were approved.

Conclusion: 7/18/07 minutes were approved.

Action: DP motioned to accept the minutes; WM seconded the motion; motion was approved.

Person Responsible:

Due Date:

Discussed: Update from Mental Health Commissioner, Michael Hartman

Michael clarified his and Beth Tanzman's designations within the Division of Mental Health as well as Dawn Philibert's designation on the Governing Board.

Wendy Beinners is working on a regulatory regulation around the Governing Board which would clarify the rules and administrative processes that the Board would follow when developing policies. Michael described his ideas for a one, two, and three year term for the public membership slots on the Governing Board to try to provide a rotation of membership so there is always an overlap of the public membership. Michael is also working on getting one additional name for a Consumer member nominee for a total of three nominees to recommend to the Governor to fill this vacancy on the Board.

Michael gave an overview of the Department of Justice (DOJ) visit on July 27, 28, and 29th. He felt that this last visit was drastically different than the first visit with respect to it being more positive. The feedback in the exit interview on July 29th by Dr. El-Sabawi was significantly more positive. Steve Gold reflected the same sentiments that he thought that the first exit interview compared to this last visit's exit interview was vastly different. The DOJ report is anticipated to be released to VSH and the Attorney General's office in the next few months. Terry said that she thought staff felt there was a different tone with this visit. Terry acknowledged the efforts of Patrick Kinner the new Therapeutic Director who just started a few days before DOJ's visit. Other acknowledgements for their contributions in preparation of the DOJ site visit were Tommie Murray, Scott Perry, Kristen Chandler, and Wendy Beinners.

(End of MH Commissioner's update)

Executive Director's Report (Terry Rowe)

Mock Survey - There will be a mock JACHO survey next Wednesday and Thursday (7/25 and 7/26). There will be a JACHO Administrator and a Psychiatrist to take a look at how we are doing in respect to the CMS regulations to get a detailed report of steps we need to take to get re-certified or credentialed.

DOJ - The Department of Justice will be returning in early October, as they will be returning to the every 6 month cycle of visits. Tommie Murray met with Terry to come up with a 90 day plan which will be discussed at next week's Hospital-Wide meeting. The 90 day plan includes focusing on improving treatment planning, treatment plan interventions and related documentation, and event reporting. We would like to show the DOJ our continued progress.

ACT 53 – Terry is working with Tommie Murray to craft the ACT 53 report that hospitals send to BISCHA.

BOH Conditional License – On June 27th, the Board of Health issued another conditional license for 6 months.

VP & A – Wendy Beinners, the Assistant Attorney General will be drafting a letter stating that there is agreement between Vermont Protection and Advocacy and VSH that the policy that VSH has in place right now incorporates provisions of Dobie Miller. In addition, VSH will be meeting with VP&A to discuss training and craft a joint training around seclusion and restraint.

Michael Hartman took a moment to acknowledge Terry's hard work at VSH and his appreciation of it.

(End of Executive Director's Report)

Conclusion: n/a

Action:

Person Responsible: N/A

Due Date: N/A

Discussed: Medical Director’s Report (by Dr. Thomas Simpatico)

There is no Medical Director’s Report today because Dr. Simpatico is on vacation.

Conclusion: N/A

Action: N/A

Person Responsible: N/A

Due Date: N/A

Discussed: Quality Management Report (Scott Perry)

Scott Perry reviewed patient injuries data (see handout for more detailed information regarding the statistics below).

Patient injury - During June, 15 Patient Event/Injury reports were submitted, three of these were reports of injury.

Three different patients sustained injuries, two injuries were considered minor, and one was moderately severe.

Employee injury - During June, 26 Employee Event reports were submitted and 21 were reports of injury. Eighteen of the injuries were considered minor, and three were of moderate severity.

Variance Reports - During June, 48 Variance Reports were filed.

Patient Grievances – During June, eight Patient Grievances were submitted and investigated, and responses were provided to the patients involved.

SP also reviewed the trend of episodes of non-ambulatory restraint, episodes of ambulatory restraint, hours, episodes of seclusion, episodes of seclusion with T20 filter applied, and episodes of emergency involuntary medication. Michael requested that these reports continue to be provided on a monthly basis to the Governing Body for the time being.

(End of Quality Management Report)

Conclusions: none

Action: n/a

Person responsible: n/a

Due Date:

Other Business:

Michael Hartman reported that we will need to submit a report to BISCHA in October with where we are at with a new facility for patients at VSH. There is a Memorandum of Understanding be drafted between the Department of Health and the Division of Mental Health to clarify staffing issues for staff that are considered Department of Health employees but that work for the Division of Mental Health in the Waterbury complex and how they are paid for .

Conclusions: none

Action: n/a

Person responsible: n/a

Due Date: n/a

Public Comment: Members of the public commented on : the UCLA Lieberman modules programming versus other basic programming like individual skills, having visitors, using the computer; questions about Quantros Software data; concerns about submitting public comments, concerns about reporting on outdoor access for patients, level of intent to fill vacant consumer seats on Governing Board, concerns with “positive” feedback DOJ comments, concerns of the usefulness of the restraint and seclusion data that was presented today by QA. Discussion followed.

The meeting adjourned at 3:45 pm. The next meeting will be on **August 15, 2007 at 1:30 pm.**

Respectfully submitted,

Denise McCarty

Minute Taker